

In August 2025, the Los Angeles Police Protective League (LAPPL) and the City of Los Angeles (City) entered into an agreement to create a Voluntary Overtime Bank (VOB). Under this agreement, participants will have the opportunity to accrue designated overtime time off at an accelerated rate of 187.5% rather than at the current overtime rate of 150%. The VOB time may be used for both sick and vacation. The VOB Letter of Agreement between LAPPL and the City is accessible here: [VOB Letter of Agreement](#)

The City and its partners are making a concerted effort to implement this agreement by the end of the current deployment period; however, to ensure accuracy and compliance with the 171-hour FLSA calculation requirements, the City is conducting thorough testing of the VOB configuration in Workday and will be implementing the VOB in phases.

Phase I: One-Time Transfer Deposit into VOB and Deposit as Earned into VOB

Effective immediately, MOU 24 bargaining unit member may transfer up to 112 hours of previously accrued compensated time off from any time off bank (excluding sick or vacation time) into the newly created VOB. The transfer of time can be made by completing the VOB Transfer Application here: [VOB One-time Transfer Application](#)

Additionally, since November 16, 2025, employees have been able to deposit MOU overtime earned during a pay period into the VOB.

Phase II: Retroactively Deposit as Earned into VOB

The City is working on configuring Workday to allow an employee to deposit time earned during a pay period into the VOB retroactively, effective August 24, 2025. The configuration is more complicated than originally anticipated, but the City has committed a significant amount of resources to configuring Workday accurately and as soon as possible. The City expects to complete Phase II testing and implementation by January 2026. Members will receive notification when Phase II is available.

Designating Overtime for VOB on Your Greenie

To deposit overtime into your Voluntary Overtime Bank, you must make two clear notations on your Overtime Report (Greenie):

1. Cross out "1.5" and write "1.875" in the Total Hours Worked/Type of Compensation Requested section
2. Write "VOB" in the Description of Activity field

Both notations are required. See the sample Greenie below for reference.

OVERTIME REPORT										FOR OFFICE USE ONLY			
WHITE - DIVISION COPY YELLOW - EMPLOYEE COPY PINK - OT PROGRAM ADMINISTRATOR										PAY PERIOD ENDING		CODE	
TYPE OR PRINT LEGIBLY IN INK													
DATE REPORTED		EMPLOYEE ID (EID)		RANK/PG		NAME (LAST, FIRST, MIDDLE INITIAL)							
12-09-2025		017017				Matticks, Nathan							
RECORD TO NEAREST TENTH OT WORKED OR TAKEN OFF	TOTAL HOURS WORKED				TYPE OF COMPENSATION REQUESTED				HOURS TAKEN OFF				
	TIME & 1.5	ST. TIME	CASH TIME & 1/2	ST. TIME	TIME & 1.5	ST. TIME	NEW BANK TIME & 1/2	ST. TIME	OLD BANK TIME & 1/2	ST. TIME			
5.0 hrs					5.0 hrs								
DATE AND TIME WORKED										TOTAL BANK:			
FROM		TO		Division		Assignment		Watch					
Date	Time	Date	Time										
11-16-2025	1500	11-16-2025	2000										
REASON FOR OVERTIME (CHECK ONE)	<input type="checkbox"/> Court or Admin. Hearing	<input type="checkbox"/> Unscheduled Activity	<input checked="" type="checkbox"/> Prescheduled Activity	<input type="checkbox"/> Unusual Major Events		<input type="checkbox"/> Worked on Day Off in Lieu of a Holiday							
EMP STATUS	<input checked="" type="checkbox"/> EOW	<input type="checkbox"/> DO	<input type="checkbox"/> HO	<input type="checkbox"/> VC/TO	<input type="checkbox"/> PPH	<input type="checkbox"/> OTHER							
TYPE OF CRIME/REPORT/CHARGE			DR. NO.		BOOKING NO.		COURT CASE NO.		<input type="checkbox"/> On Call <input type="checkbox"/> Be There				
DESCRIPTION OF ACTIVITY													
VOB													
										Timekeeper use only. Initial and date when entered.			
Rec'd/Reviewed	Date	Initial	Serial No.		<input type="checkbox"/> KICKBACK								
I certify the above to be true.		<input type="checkbox"/> Check if Telephonic	OT worked <input type="checkbox"/> WITH <input type="checkbox"/> WITHOUT prior approval		Above is in compliance with LAAC 4.169								
<i>Nathan Matticks</i>													
(Signature of Employee)		(Signature of Supervisor Approving, Date Approved)		(Signature of Commanding Officer)									

Note: VOB balances shall remain available for use until the employee separates from City service or June 30, 2035, whichever comes first.

For detailed instructions, please contact your divisional timekeeper.